



NZVCA 2010 Annual Private Equity & Venture Capital Conference

Wednesday 3 November 2010

VENUE

SKYCITY Auckland Convention Centre
New Zealand Room, Level 5, 88 Federal Street, Auckland

REGISTRATION DETAILS, TERMS AND CONDITIONS

All enquiries: Maia Grant, Avenues Event Management
New Zealand Private Equity & Venture Capital Association Inc.
PO Box 106 002
Downtown, Auckland
Telephone: (09) 309 4239
Facsimile: (09) 309 2441
Email: nzvca@avenues.co.nz

Conference Registration

Conference registrations must be made via the NZVCA website www.nzvca.co.nz. The online Annual Conference Registration Form can be found in the dropdown menu in the “News and Events” section of the NZVCA website. This ensures that your information is entered exactly as provided and that all registration and payment details are kept confidential. You will receive immediate confirmation of your registration via email. If, for some reason, you do not receive this email, please contact Avenues Event Management to confirm your registration.

Full Registration to the NZVCA 2010 Conference includes:

- Annual New Zealand Private Equity & Venture Capital Association Inc Conference
- Morning Tea, Lunch and Afternoon Tea
- Post Conference Evening Function

Conference Registration Fees – Before 1 September (excluding GST)

NZVCA member \$855.00
Non member \$1,255.00

Conference Registration Fees – After 1 September, Before 1 October (excluding GST)

NZVCA member \$895.00
Non member \$1,295.00

Conference Registration Fees – After 1 October (excluding GST)

NZVCA member \$950.00
Non member \$1,350.00

The registration fee for the NZVCA Conference does NOT include accommodation or travel expenses. Conference delegates should make their own arrangements for any travel required. Registration fee includes morning tea, lunch, afternoon tea, post conference dinner and beverages (juice, soft drinks, wine and beer).

Breakout Sessions

Closer to the conference date, you will be contacted directly and asked to elect your preferred breakout sessions in the morning and afternoon breakout sessions. Some sessions may be limited due to space restrictions, and seats will be allocated in order of registration.

Refusal of Registration

NZVCA reserves the right to refuse any registration at its sole discretion.

Cancellations and Refunds

All cancellations and substitutions must be received via email.

Delegates who send notification of cancellation before close of business on **Wednesday 20 October 2010** will receive a refund minus a \$75 admin fee. This policy applies to all notifications cancelling conference registration.

Cancellations received **after Wednesday 20 October 2010** will incur a 100% cancellation fee.

NZVCA cannot be held liable for any costs or expenses, of whatever nature (such as hotel and transportation costs and expenses) incurred in connection with the conference for any participant who is prevented, for whatever reason (such as, but not limited to, illness), to attend the conference.

There will be no fee for substitutions or changes to registration received prior to **Wednesday 20 October 2010**.

Substitutions or changes to registrations received after this date will incur an administration fee of \$75. No substitutions or changes will be accepted after **Wednesday 27 October 2010**.

Car Parking

There is limited valet parking at The SKYCITY Auckland Convention Centre at a cost of \$18 per day. Car parking is available at the adjacent SKYCITY Casino.

Special Assistance

Assistance is available to all delegates with special requirements. If you have particular dietary, mobility or other needs, please advise on the online Registration Form or contact nzvca@avenues.co.nz

Speakers

NZVCA reserves the right to alter the program and/or speakers as necessary.

Conference Papers

Conference papers provided by speakers will be made available on the NZVCA website at the conclusion of the conference.

Privacy

A copy of the delegate list will be made available to all attendees at the conference. You will be included on the list unless you ticked the privacy box on the demographics page of the registration process.